

I. DENOMINATION OF THE EVENT

Venue: MEXICO CITY

Date: 22-25 March 2018

NF: MEX

Indoor:

Outdoor:

EVENT CATEGORIES:

CSIO5* <input type="checkbox"/>	CSI5*-W <input type="checkbox"/>	CSI5* <input type="checkbox"/>	CSIU25-A <input type="checkbox"/>	CSIU25-B <input type="checkbox"/>
CSIO4* <input type="checkbox"/>	CSI4*-W <input type="checkbox"/>	CSI4* <input type="checkbox"/>	CSIY-A <input type="checkbox"/>	CSIY-B <input type="checkbox"/>
CSIO3* <input type="checkbox"/>	CSI3*-W <input type="checkbox"/>	CSI3* <input type="checkbox"/>	CSIJ-A <input type="checkbox"/>	CSIJ-B <input type="checkbox"/>
CSIO2* <input type="checkbox"/>	CSI2*-W <input type="checkbox"/>	CSI2* <input checked="" type="checkbox"/>	CSIch-A <input type="checkbox"/>	CSIch-B <input type="checkbox"/>
CSIO1* <input type="checkbox"/>	CSI1*-W <input type="checkbox"/>	CSI1* <input type="checkbox"/>	CSIV-A <input type="checkbox"/>	CSIV-B <input type="checkbox"/>
CSIOY <input type="checkbox"/>		CSIL1* <input type="checkbox"/>	CSIAm-A <input type="checkbox"/>	CSIAm-B <input type="checkbox"/>
CSIOJ <input type="checkbox"/>		CSIYH2* <input type="checkbox"/>	CSIP <input type="checkbox"/>	
CSIO P <input type="checkbox"/>		CSIYH1* <input type="checkbox"/>		
CSIOCh <input type="checkbox"/>				

Championship

Games

II. GENERAL CONDITIONS

- FEI Statutes, 23rd edition, effective 29 April 2015
- FEI General Regulations, 23rd edition, effective 1 January 2009, updates effective 1 January 2018
- FEI Veterinary Regulations, 14th edition, effective 1 January 2018
- The Jumping Rules and its Annexes, 26th edition, effective 1 January 2018
- CSI Invitation Rules according to Annex V of the FEI Jumping Rules and its Annexes 25th edition, effective 1 January 2016
<http://inside.fei.org/fei/your-role/organisers/jumping/csi-invitation-rules>
- CSI AND CSIO Requirements according to Annex VI of the FEI Jumping Rules and its Annexes 25th edition, effective 1 January 2018
- CSI/CSIO Prize Money requirements 2018
<http://inside.fei.org/system/files/Final%20CSI-CSIOs%20-%202018.pdf>
- Longines Rankings – Groups Categories 2018
<http://inside.fei.org/system/files/2018%20Final%20Longines%20Rankings%20Groups.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1 January 2015, updates effective 1 January 2018
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1 January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 27.02.2018. Updated on 05.03.2018, 14.03.2018.

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.

TABLE OF CONTENTS

I.	DENOMINATION OF THE EVENT	1
II.	GENERAL CONDITIONS	1
III.	THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE	3
IV.	GENERAL INFORMATION	4
1.	ORGANISER	4
2.	ORGANISING COMMITTEE	4
3.	EVENT DIRECTOR	4
4.	STABLE MANAGER.....	4
5.	ANNOUNCER	5
V.	OFFICIALS	6
VI.	INVITATIONS	8
1.	GENERAL.....	8
VII.	ENTRIES	9
1.	ENTRY DATES AND ENTRY FEES.....	9
2.	OTHER FEES	10
3.	NO-SHOWS/LATE WITHDRAWALS.....	11
VIII.	TIMETABLE.....	12
IX.	COMPETITION DETAIL.....	13
X.	FACILITIES OFFERED.....	16
1.	ATHLETES.....	16
2.	GROOMS.....	16
XI.	LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION	17
1.	DRAW	17
2.	COMPETITION ARENA(S)	17
3.	PRACTICE ARENA(S)	17
4.	STABLES	17
5.	SAFETY CUPS.....	17
6.	TIMING DEVICE	17
7.	SCORING/TIMING PROVIDER.....	18
8.	PRIZE GIVING CEREMONY	18
9.	ADVERTISING ON ATHLETES AND HORSES.....	18
10.	TICKETING.....	18
11.	BETTING.....	18
12.	TRANSPORT REIMBURSEMENT HORSES / PONIES	18
13.	WELCOME.....	19
14.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS	19
15.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS.....	19
16.	SUSTAINABILITY.....	20
XII.	VETERINARY MATTERS.....	21
1.	CUSTOMS FORMALITIES	21
2.	HEALTH REQUIREMENTS	21
3.	NATIONAL REQUIREMENTS	22
4.	PONIES.....	22
5.	INJURY SURVEILLANCE.....	22
6.	TRANSPORT OF HORSES.....	22
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE	22
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER V.....	24

XIII.	HUMAN ANTI-DOPING	24
XIV.	ADDITIONAL INFORMATION	24
1.	INSURANCES AND NATIONAL REQUIREMENTS.....	24
2.	PROTESTS/APPEALS	26
3.	SCHOOLING DURING COMPETITIONS.....	26
4.	STEWARDSHIP.....	26
5.	DISPUTES	27
6.	MODIFICATION TO SCHEDULE	27
7.	ADDITIONAL INFORMATION FROM THE OC.....	27
8.	PRIZE MONEY DISTRIBUTION	29
9.	MAXIMUM NUMBER OF STARTERS PER COMPETITION	30
10.	GLOSSARY	31
XV.	ANNEXES	33

III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The **Long version** of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

IV. GENERAL INFORMATION

1. ORGANISER

Name: EQ Marketing
Address: Julio Verne nº56 piso 6 Col. Polanco, C.P. 11560, México D.F
Telephone: (0052) 5551001115
Fax:
Email: fpasquel@clpromexico.com
Website:

and

Name: Oxer Sport
Address: C/ Pokopandegi, 11 - 2º Piso, Oficinas 209-210,
20018 San Sebastián, Guipúzcoa, ESP
Email: info@oxersport.com
Website: www.oxersport.com

Contact Details Show Ground:

Address: Av Paseo de la Reforma, S/N, 11850 San Miguel Chapultepec, Mexico
City, MEXICO

Telephone:

GPS Coordinates: 19°25'31.8"N 99°11'48.0"W

Accessibility details (directions by road, nearest airport / train station):

CAMPO MARTE ITS LOCATED IN THE HEART OF MEXICO CITY, IN ONE OF THE MAIN AVENUES: PASEO DE LA REFORMA JUST IN FRONT OF THE HOTELS ZONE, NEXT TO THE NATIONAL AUDITORIUM, THE NEIGHBORHOOD ITS NAMED "POLANCO", ONE OF THE MOST GLAMOUROUS OF THE CITY .

ITS ABOUT 16 KM(30 min) FAR FROM THE MEXICO CITY INTERNATIONAL AIRPORT. AROUND ONE KILOMETER OF CAMPO MARTE ITS THE AVENUE MASARYK, ONE OF THE BIGGEST SHOOPING AREAS IN LATIN AMERICA. IN TERMS OF TRANSPORTATION, WE RECOMMEND USE THE OFFICIAL SHUTTLE SERVICE AND/OR THE UBER SERVICE IN YOUR SMARTPHONE

2. ORGANISING COMMITTEE

Honorary President:
President of the Event: Francisco Pasquel
President Longines Global Champions Tour: Jan Tops
Sport Director: Mélanie Aragón
Show Secretary: Jessica Longley
Press Officer: Alejandra Cámara

3. EVENT DIRECTOR

Name: Pablo García Piqueres
Address: c/ La Torre 11 - Bajo. 39012 Santander. Spain
Telephone: +34 942 394 909
Mobile: +34 618 761 071
Fax:
Email: pablogp@oxersport.com

4. STABLE MANAGER

Name: Alexandra Gómez Albella

Telephone:
Email: alex210877@gmail.com

5. ANNOUNCER

Name: Carlos Miguel
Email: carlosmiguelj@gmail.com

Name: Philippe Le Jeune
Email: pilou3000@hotmail.com

FEI APPROVED SCHEDULE JUMPING 2018



V. OFFICIALS

* Compulsory

In case there are several categories and officials are not the same, please complete an additional chart per category.

Ref	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10052375	ENRIQUE REY	ESP	3	enriquerey@gmail.com 0034 609 833 533
		Ground Jury Member	10050833	NORMA RODRIGUEZ	MEX	3	norma_angelica_rodriguez@hotmail.com
		Ground Jury Member	10031992	GABRIELA TEUSCHER	MEX	3	gabytoich@aol.com
		Ground Jury Member	10050469	ROGIER VAN IERSEL	NED	4	info@circleassist.com
2	Foreign Judge	Foreign Judge	10052067	GERALD KUH	HKG	3	+1 (587) 888-6999 gerald@kuhs.net
3	Foreign Technical Delegate	Foreign Technical Delegate	-	-	-	-	-
4	Course Designer	Course Designer	10051735	ANDERSON LIMA	BRA	3	amlima1@hotmail.com +52 1 33 38 15 35 84
		Assistant Course Designer	10050836	BENJAMIN FERNANDEZ	MEX	3	benjafernandez@hotmail.com
6	Chief Steward	Chief Steward	10052741	MONICA GOMEZ SU	MEX	3	monicagomezsu@prodigy.net.mx +52 1 4422 1961 70
7	Foreign Steward (only for 5* Events, FEI appointed)	Foreign Steward	-	-	-	-	

**FEI APPROVED SCHEDULE
JUMPING 2018**



7	Assistants Stewards	Assistant Steward	10081895	TATIANA GUTIERREZ	MEX	2	tati.guti@gmail
		Assistant Steward	10066788	ADRIANA SANCHEZ	MEX	1	asu_qro@hotmail.com
		Assistant Steward	10115947	LETICIA AGUAYO	MEX	1	letyaguayo1975@hotmail.com
		Assistant Steward	10051838	ANDREW QUIROZ	MEX	2	
		Assistant Steward	10051843	DIANA TREVIÑO	MEX	2	dianatr08@hotmail.com
		Assistant Steward	10052865	MAURICIO ESPARZA	MEX	1	mau_esparza@hotmail.com
		Assistant Steward	10052740	AMELIA GOMEZ SU	MEX	3	amelia_gomez@prodigy.net.mx
8	FEI Veterinary Delegate	FEI Veterinary Delegate 2*	10089591	MARIA CECILIA SGOBBA	ITA		marilene.sgobba@libero.it
9	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)	Veterinary Service Manager	10052696	JOSE LUIS VELASQUEZ	MEX		jlvr@servidor.unam.mx 0044 5531490388
		FEI Permitted Treating Veterinarian (Night VET)	10095780	MANUEL RAMIREZ	MEX		caballolo@mac.com 00445554019453
		FEI Permitted Treating Veterinarian	10051528	ALESSANDRO CENTINAIO	ITA		info@brughiera.it
		FEI Permitted Treating Veterinarian	10088543	FRANCESCO TOSTO	ITA		+39 3397 405 725
10	Medical Doctor	Medical Doctor		CIUDAD DE MEXICO MEDICAL SERVICES (Dr. Helios ORDOÑEZ)			+52 1 55 2300 2662*
11	Farrier	Farrier		CUITLAHUAC RAMOS VERGUES	MEX		+52 155 3149 0388

VI. INVITATIONS

1. GENERAL

Horses are not permitted to be changed from one CSI star level to another CSI star level during the same Event.

For all Events, with exception of the two pilot phases, the 2016 CSI Invitation Rules will apply until the FEI Online Invitation System is implemented.

CSI2*

NFs invited:	All
Reserve NFs:	
Total number of athletes:	Approximately 50 riders from the host nation and from all FEI Registered NF's directly invited by the Organizing Committee through their NF.
Number of horses per athlete:	2

Horses only can start in one competition per day.

Horses can not jump more than 3 classes during the entire event.

Riders in the CSI2* are not allowed to ride in the LGCT-GCL CSI5*

Athletes are invited by the Organiser through their National Federation.
One (1) groom per athlete.

VII. ENTRIES

IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at: <http://inside.fei.org/fei/your-role/nfs/entry-system> ;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 26th edition, effective 1 January 2018.

Deadlines for Entries:

Nominated Entries:

(NB: Nominated Entries apply to Championships and Games **ONLY**)

Definite Entries:

CSI2*: 05.03.2018

Last date for substitutions:

21/03/2018 (latest one hour before the horse inspection)

The declarations for the first day competitions must be made in the show office 30 minutes after the end of the 1st horse inspection at the latest.

The declarations for the next days competitions must be made in the show office 45 minutes after the end of the last competition at the latest.

The starting order for the competition will be as follows:

CSI2*:

Competition n.6 – special draw

The Organising Committee has the right to make minor changes in the timetable providing the ground jury gives its approval.

Entry fee per horse (per category):

Category	Amount
CSI2*	Free of charge (VAT excluded)
VAT (in %) :	-

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 26th Edition effective 1 January 2018, that is copied in Section XIV point 10.

Compulsory fees per horse:

- EADCMP Fee: Included in entry fee
Not included in entry fee
Lower Level Events (CIMs) CHF 18 per horse per event
Higher Level Events CHF 25 per horse per event
(For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)
- Fee for manure disposal (at OC discretion; maximum € 40 per horse per Event). 40 € per horse
- Fee for health/customs-related documents for Horses, if applicable (at OC discretion)
N/A

All aforementioned amounts are including VAT

Total maximum Compulsory fee per horse: 40 EUR + EADCMP Fee

Compulsory fees per athlete:

- NF fee if applicable none
- NF medication control programme fee if applicable none
- Fee for lorry parking if applicable (Athletes may opt out of this fee only if they do not have a lorry at the Event) -
- Fee for electric hook-up for lorry (Athletes may opt out of this fee only if they do not have a lorry at the Event) 60 € per connection (upon request)

All aforementioned amounts are including VAT

Total maximum Compulsory fee per Athlete: 60 EUR

2. OTHER FEES

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

Hay:	8 € per bale
Straw:	5 € per bale
Shavings:	12 € per bale
Other (please specify):	
Carrots	4€
Barley	14€
Oats	14€
Feed	between 11€ and 13€
Box for non-competing horse (subject to availability):	350 €

For Bedding, each horse is credited with 50 €. Remaining of bedding will be charged.

All aforementioned amounts are including VAT

VAT number of the organiser:

3. NO-SHOWS/LATE WITHDRAWALS

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged: CSI2*: € 800

VIII. TIMETABLE

Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables CSI2*	Tuesday	20.03.2018	10:00
• Horse Inspection CSI2* <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Wednesday	21.03.2018	From 16h00 to 18h30
• Horse Re-Inspection (CSI2*)	Thursday	22.03.2018	09h30

Competitions CSI2* :	Day	Date	Time	Art.	Prize Money
• Declaration of Starters				///////	///////
• Competition n°1	Thursday	22.03.2018	10:30	274.5.3	180.000 MXN
• Competition n°2	Thursday	22.03.2018	14:00	274.5.3	480.000 MXN
• Competition n°3	Friday	23.03.2018	10:00	238.2.1	480.000 MXN
• Competition n°4	Saturday	24.03.2018	09:00	238.2.2	350.000 MXN
• Competition n°5	Sunday	25.03.2018	08:30	238.2.1	180.000 MXN
• Competition n°6	Sunday	25.03.2018	16:30	238.2.2	480.000 MXN
• Total Prize Money	2.150.000 MXN				
• Prizes in Kind	None				

Overall Prize Money: 2.150.000 MXN

Applicable government tax to be deducted from Prize Money (see also p. 25):

MEX regulations: 21% retention on prize money for home and foreign athletes

Payments by bank transfer

Athletes must provide a social security number or Federal TIN for the prize money recipient.

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award – -
 Best foreign athlete - -
 Best home athlete – -
 Team awards – -

PRIZE – CLASSIFICATION:

IX. COMPETITION DETAIL

CSI2*

FIRST DAY : THURSDAY

DATE: 22/03/2018

CSI2* horses can not be entered in more than 3 classes during the all event

COMPETITION No: 1

Time: 10:30

CSI2* - 135 cms – 2 Phases

Acc. to Article: 274.5.3

Competition description: Two phases, both against the clock

Jump-off (if any):	No
Speed/Fixed time:	350 m/m
Height of obstacle:	135 cms
Number of horses per athlete:	1
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	180.000 MXN
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete placed 13th and beyond: 900 MXN

* * * * *

COMPETITION No: 2

Time: 14:00

Competition counting for the FEI Longines Rankings Group D

CSI2* - 145 cms– 2 Phases

Acc. to Article: 274.5.3

Competition description: Two phases, both against the clock

Jump-off (if any):	No
Speed/Fixed time:	350 m/m
Height of obstacle:	145 cms
Number of horses per athlete:	1
Number of Starters:	100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money:	480.000 MXN
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) <input checked="" type="checkbox"/>

Please specify prize money amount for each athlete placed 13th and beyond: 2.400 MXN

* * * * *

SECOND DAY : FRIDAY

DATE: 23/03/2018

CSI2* horses can not be entered in more than 3 classes during the all event

COMPETITION No: 3

Time: 10:00

Competition counting for the FEI Longines Rankings Group D

CSI2* - 145 cms – F&T Acc. to Article: 238.2.1
Competition description: Against the clock

Jump-off (if any): No
Speed/Fixed time: 350 m/m
Height of obstacle: 145 cms
Number of horses per athlete: 1
Number of Starters: 100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money: 480.000 MXN
Chart to be used: 1 (25% to winner)
2 (33% to winner) **X**

Please specify prize money amount for each athlete placed 13th and beyond: 2.400 MXN

* * * * *

THIRD DAY : SATURDAY

DATE: 24/03/2018

CSI2* horses can not be entered in more than 3 classes during the all event

COMPETITION No:4

Time: 09:00

CSI2* - 135 cms – Jump off Acc. to Article: 238.2.2
Competition description: Against the clock with jump-off

Jump-off (if any) Yes
Speed/Fixed time 350 m/m
Height of obstacle: max 135 cms
Number of horses per athlete 1
Number of Starters: 100* (if more than 100 take part then please refer to Section XIV point 9)
Total prize money: 350.000 MXN
Chart to be used: 1 (25% to winner)
2 (33% to winner) **X**

Please specify prize money amount for each athlete placed 13th and beyond: 1.750 MXN

* * * * *

FOURTH DAY : SUNDAY

DATE: 25/03/2018

CSI2* horses can not be entered in more than 3 classes during the all event

COMPETITION No: 5

Time: 08:30

CSI2* - 135 cms – F&T

Acc. to Article: 238.2.1

Competition description: Against the clock

Jump-off (if any)	No
Speed/Fixed time	350 m/m
Height of obstacle:	135 cms
Number of horses per athlete	1
Number of Starters: to Section XIV point 9)	100* (if more than 100 take part then please refer
Total prize money:	180.000 MXN
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) X

Please specify prize money amount for each athlete placed 13th and beyond: 900 MXN

* * * * *

CSI2* horses can not be entered in more than 3 classes during the entire event

COMPETITION No: 6 - CSI2* Grand Prix

Time: 16:30

Competition counting for the FEI Longines Rankings Group D

CSI2* - 145 cms – Jump Off

Acc. to Article: 238.2.2

Competition description: Against the clock with jump-off

Jump-off (if any)	Yes
Speed/Fixed time	350m/m
Height of obstacle:	145 cms
Number of horses per athlete	1
Number of Starters: to Section XIV point 9)	100* (if more than 100 take part then please refer
Total prize money:	480.000 MXN
Chart to be used:	1 (25% to winner) <input type="checkbox"/>
	2 (33% to winner) X

Please specify prize money amount for each athlete placed 13th and beyond: 2.400 MXN

* * * * *

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel: Intercontinental Presidente

Address: CAMPOS ELISEOS : 218 , COL. CHAPULTEPEC POLANCO , DEL. MIGUEL HIDALGO, MEXICO, DIF, MEXICO

Telephone: +52 55 5327 7700

At the expense of: The Organiser or Athletes
Accommodated (bed and breakfast) from _____ to _____

The Organising Committee has obtained special rates for participants in CSI 2*. Interested guests must confirm their reserves by e-mail: jessicalf@oxersport.com

Meals

At the expense of: The Organiser or Athletes
Meals provided from _____ to _____

Each rider will be responsible for necessary travel and entry requirements (VISAS) It' s the responsibility of every athletes and grooms to check all procedure regarding entry and travel requirement to Mexico.

All persons travelling to Mexico need an international passport that has a validity of at least 6 months.

2. GROOMS

Accommodation.

Requests for accommodation must be sent with entries.

At the expense of: The Organiser or Athletes
Accommodated (bed and breakfast) from _____ to _____

Meals.

At the expense of: The Organiser or Athletes
Meals provided from _____ to _____

Meals provided for entire stay, in function of horses' flight (Breakfast + 2 meals)

NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

1. DRAW

List of Draws, time, date and location:
Competition n.6

Saturday 24th March ½ hour after the end of the last CSI2* class at the Show Office

2. COMPETITION ARENA(S)

Dimensions: 125m x 75m
Type of Footing: Grass

3. PRACTICE ARENA(S)

Dimensions: 70m x 30m
Type of Footing: Sand

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

4. STABLES

Size of boxes 3 m x 3 m (minimum 3m x 3m+20% 3m x 4m)

Riders and groom should have the necessary equipment to contain difficult horses.
No stallions board available.

5. SAFETY CUPS

Name of Manufacturer: CARO

6. TIMING DEVICE

Name of Manufacturer: ALGE
Model: TED-TX10/RX10
Timer: IMY PXE / Photocells: RLS 1n / Wireless transmitters:

FEI Report number:
FEI Report number: 22020008A / Photocells: 22020010B / Wireless
transmitters: 22020013C

7. SCORING/TIMING PROVIDER

Name of the company: Longines Timing
Name contact person: Mario Cron
Contact email: mc@hippodata.net

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

8. PRIZE GIVING CEREMONY

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 3 in CSI2* competitions.

Exceptions:

- 5 for the CSI2* GP

The Athletes of each class must take part in the prize giving ceremony on the horse they started in the corresponding competition (exceptions are only possible with the approval of the Ground Jury and the OC).

The distribution of prizes, trophies, ribbons, etc. will take place at the end of every Competition.

No prize money will be paid to a rider who does not take part in the prize giving ceremonies and/or press conferences without being excused by the Ground Jury and the OC.

The riders are obliged to follow the indications given by the Prize Ceremonies Officer or the Show Director and offer their collaboration. On order of the OC the Athletes must immediately assemble for the prize giving ceremony.

9. ADVERTISING ON ATHLETES AND HORSES

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

10. TICKETING

Are you selling tickets for spectators to attend your event: Yes No

Name of your ticketing provider: Ticket Master

Web address to buy ticket:

11. BETTING

Betting will be authorised by the Organiser: Yes No

12. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by:

The Organiser at

The Athlete X

Neither the OC, nor the Shipping Agent accepts any responsibility for any accident or illness that may befall any horse, competitor, groom or any other person. The same applies in case of damage to cars, saddler, utensils and all other object (including damage resulting from theft, loss, fire). NF's/riders are responsible to ensure that each participating horse is insured for a sufficient amount to cover any eventuality that can occur during or in relation to the event, including without limitations, problems during the transportation to and from the venue in Mexico City.

Horses must be stabled in the boxes assigned to them on the show ground.

Please provide date and time of arrival to the OC by: jessicalf@oxersport.com

Horses must be stabled in the boxes assigned to them on the show ground.

Horses may not be unloaded on their arrival without the authorization of the Stable Manager and Veterinary Delegate.

Stables must be mucked out daily and dirty bedding and rubbish placed in the special containers.

There is a possibility to park trailers and lorries near the stables and competition area. By reason of veterinary order and danger of epidemic, dogs are not allowed on the show grounds.

Stable security: The following security regulations of the fire department must be obeyed:

- Smoking is strictly prohibited in the entire stable area.
- Open fires (ex. camping stoves) are strictly prohibited.
- Only the actually needed amount of feed supplies may be stored in the stables

Those who disregard the above security regulations will be reprimanded by the organising committee accordingly and eventually sanctioned by Chief Steward and/or Ground Jury.

A penalty of 350 € will be charged when these rules are not followed per transgression

QUARANTINE REQUIREMENTS

All athletes/grooms should please adhere to any biosecurity measures in place at the venue.'

per km.

The Athlete

13. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

14. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance

Organiser Shuttle Service

Public Transport to be paid by the Organiser / the Athlete

If paid by Athlete approximate cost per round trip:

Other:

Shuttle service only between airport (Mexico City airport) and hotel/showground.

15. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: 1

Horse Owner: 2 per horse: two (2) accreditations per horse acc. to FEI-Passport

16. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: Peden Bloodstock GmbH
Address: Leyenburg - 47509 Rheurdt - Germany

Telephone: +49 2083782412/14
Fax: +49 2083782415
Email: atock@peden.de
Opening hours: 24 hours
www.pedenbloodstock.com

The riders will receive the information and necessary health papers of Mexico City

Required health tests and vaccinations: to be advised by Peden Bloodstock
Quarantine period: to be advised by Peden Bloodstock
Specimen Import Licence applied: Peden Bloodstock will make the applications on behalf of all riders

For questions or problems, please contact Peden Bloodstock.

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations:
Quarantine period:
Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

The riders will receive the information and necessary health papers of Mexico City

Required health tests and vaccinations: to be advised by Peden Bloodstock
Quarantine period: to be advised by Peden Bloodstock
Specimen Import Licence applied: Peden Bloodstock will make the applications on behalf of all riders

For questions or problems, please contact Peden Bloodstock.

3. NATIONAL REQUIREMENTS

If applicable please provide:

Space for organiser to include details if necessary

4. PONIES

FEI Veterinary Regulations, Chapter IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions**

in accordance with Annex VI of the FEI Veterinary Regulations and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER V

8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

XIV. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.2. ATHLETES AND OWNERS

1.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2. Additional Liability Information

Neither the OC, nor the Shipping Agent accepts any responsibility for any accident or illness that may befall any horse, competitor, groom or any other person. The same applies in case of damage to cars, saddler, utensils and all other object (including damage resulting from theft, loss, fire). NF's/riders are responsible to ensure that each participating horse is insured for a sufficient amount to cover any eventuality that can occur during or in relation to the event, including without limitations, problems during the transportation to and from the venue in Mexico City.

Transport and travel Insurance (including flight insurance) for horses, riders and grooms: riders are responsible for arranging their own travel and transport insurance. The LGCT and event organizer strongly advise all riders take care of travel and transport insurance for the rider, groom, and horse(s).

Medical insurance for riders and grooms: riders and grooms are responsible for arranging their own medical insurance. The LGCT and event organizer strongly advise all riders take care of medical insurance for the rider and groom.

1.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Neither the OC, nor the Shipping Agent accepts any responsibility for any accident or illness that may befall any horse, competitor, groom or any other person. The same applies in case of damage to cars, saddler, utensils and all other object (including damage resulting from theft, loss, fire). NF's/riders are responsible to ensure that each participating horse is insured for a sufficient amount to cover any eventuality that can occur during or in relation to the event, including without limitations, problems during the transportation to and from the venue in Mexico City.

Transport and travel Insurance (including flight insurance) for horses, riders and grooms: riders are responsible for arranging their own travel and transport insurance. The LGCT and event organizer strongly advise all riders take care of travel and transport insurance for the rider, groom, and horse(s).

2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3. SCHOOLING DURING COMPETITIONS

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

4. STEWARDING

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection

may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.

- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

5. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

6. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

7. ADDITIONAL INFORMATION FROM THE OC

Space for organiser to include any additional information

FEI APPROVED SCHEDULE JUMPING 2018



Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes	Age of Horses
Olympic Games/WEG	As of 18 th year	Min 9 y.o.
Continental Championships Senior	As of 18 th year	Min 8 y.o.
Regional Championships/Games	As of 18 th year As of 16 th year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
World Cup Final	As of 18 th year	Min. 9 y.o.
Nations Cup Final	As of 18 th year	Min. 8 y.o.
CSI-W1*-5*/CSIO-W1*-5* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
CSI3*-5*/CSIO1*-5* Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year with permission of their NF As of 14 th year " " As of 12 th year " "	Min. 7 y.o.
CSI2* Power and Skill or Derby Grand Prix /Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year As of 14 th year with permission of their NF As of 12 th year " "	Min. 6 y.o.
CSI1* Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	As of 18 th year As of 14 th year with permission of their NF As of 12 th year " "	Min. 6 y.o.
CH-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CSI/CSIO-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CH-J	As of 14 th year to end 18 th year	Min. 7 y.o.
CSI/CSIO-J	As of 14 th year to end 18 th year	Min. 6 y.o.
CSI/CSIO-Ch/CH-Ch	As of 12 th year to end 14 th year	Min. 6 y.o.
CSI/CSIOP/CH-P	As of 12 th year to end 16 th year Ponies must be registered as ponies with the FEI	Min. 6 y.o.
CSIU-25	As of 16 th year to end 25 th year As of 14 th year if height max. 1.40m	Min. 7 y.o.
CSIV	As of 45 th year	Min. 6 y.o.
CSIAm	As of 12 th year for CSIAm-B As of 14 th year for CSIAm-A	Min. 6 y.o. for Cat. B Min. 7 y.o. for Cat. A;
CSIYH	per Art. 255.2	Min. 6 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18 th year or 16 th year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

8. PRIZE MONEY DISTRIBUTION

Standardised prize money distribution

Chart 1: Prize money distribution with **25%** of prize money offered to the winner

N° of starters	up to 11	12-48		over 48		
N° of prizes	Same as the number of starters who finish the competition	12		more than 12		
Prize money	40'000.-	40'000.-		40'000.-		
		%		%		
winner		25	10'000.-	25	10'000.-	
2		20	8000.-	20	8000.-	
3	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below*.	15	6000.-	15	6000.-	
4		10	4000.-	10	4000.-	
5		7	2800.-	7	2800.-	
6		5.5	2200.-	5.5	2200.-	
7		4	1600.-	4	1600.-	
8		3	1200.-	3	1200.-	
9		3	1200.-	3	1200.-	
10		2.5	1000.-	2.5	1000.-	
11		2.5	1000.-	2.5	1000.-	
12		n/a	2.5	1000.-	2.5	1000.-
total		40'000	100	40'000.-	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.		
<p>5 athletes: winner gets prize for 1st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (7%). The prize for 6th (5.5%) is then given to the winner, the prize for 7th (4%) is given to the 2nd placed athlete, the prize for 8th (3%) is given to the 3rd placed athlete, the prize for 9th (3%) is given to the 4th placed athlete and the prize for 10th (2.5%) is given to the 5th placed athlete. The prize for 11th (2.5%) is then given to the 1st place athlete and the prize for 12th (2.5%) is given to the 2nd placed athlete.</p> <p>10 athletes: winner gets prize for 1st (25%) and 11th (2.5%), second placed gets prize for 2nd (20%) and 12th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.</p>						

Chart 2: Prize money distribution with **33%** of prize money offered to the winner

N° of starters	up to 11	12-48		over 48		
N° of prizes	Same as the number of starters who finish the competition	12		more than 12		
Prize money	40'000	40'000.-		40'000.-		
		%		%		
winner		33	13'200	33	13'200	
2		20	8000	20	8000	
3	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below*.	15	6000	15	6000	
4		10	4000	10	4000	
5		6	2400	6	2400	
6		4.5	1800	4.5	1800	
7		3	1200	3	1200	
8		2.5	1000	2.5	1000	
9		2	800	2	800	
10		2	800	2	800	
11		1	400	1	400	
12		n/a	1	400	1	400
total		40'000	100	40'000	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.		
<p>5 athletes: winner gets the prize for 1st (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5th place (6%). The prize for 6th (4.5%) is then given to the winner, the prize for 7th (3%) is given to the 2nd placed athlete, the prize for 8th (2.5%) is given to the 3rd placed athlete, the prize for 9th (2%) is given to the 4th placed athlete and the prize for 10th (2%) is given to the 5th placed athlete. The prize for 11th (1%) is then given to the 1st placed athlete and the prize for 12th (1%) is given to the 2nd placed athlete.</p> <p>10 athletes: winner gets prize for 1st (33%) and 11th (1%), second placed gets prize for 2nd (20%) and 12th (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3rd to 10th place.</p>						

updated 17 October 2011

In case of a tie for the 12th place in a competition with 12 to 48 starters, the prize money foreseen for the 12th place will be divided equally among the athletes concerned.

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

Payments by bank transfer
MEX regulations: 21% retention on prize money for home and foreign athletes.
Athletes must provide a social security number or Federal TIN for the prize money recipient

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12th) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13th) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12th)

9. MAXIMUM NUMBER OF STARTERS PER COMPETITION

***Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must provide the following percentages of additional prize money for every ten declared starters, up to 120 declared starters:

- 101 to 110 declared starters: 133% of the original Competition prize money must be provided;
- 111 to 120 declared starters: 166% of the original Competition prize money must be provided;

If more than 120 starters are declared, the OC must split the Competition and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.

or

The competition is run as one single competition and split afterward into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters, that determines whether the Competition must be split.

If there are more than 240 declared starters, the OC must split the Competition into as many groups as and apply the same percentages of additional prize money as indicated above.

10. GLOSSARY

***Glossary FEI Jumping Rules:**

Fees:

- Compulsory Fee: Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by all Athletes taking part in the Event. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
 - NF fee if applicable
 - NF medication control programme fee if applicable
 - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
 - Fee for health/customs-related documents for Horses if applicable
 - Fee for manure disposal (maximum € 40 per horse per Event)
 - Fee for lorry parking if applicable (Athletes may opt out of this fee only if they do not have a lorry at the Event)
 - Fee for electric hook-up for lorry (Athletes may opt out of this fee only if they do not have a lorry at the Event)
- Discretionary Fee: Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
 - VIP or premium parking
 - VIP table
 - Extra box for tack or for non-competing Horse
 - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
 - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- Entry Fee: The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
 - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)

- Use of all facilities at the Event (no infrastructure fees may be charged)
- Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
- Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

XV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10104561
Name*: Aragon Lorenzo
First Name*: Mélanie
E-Mail*: melanieal@oxersport.com
Access Rights*: Admin² Consult³
Events⁴: CSI5* + CSI2*

FEI ID¹: 10021590
Name*: Botella
First Name*: Anne
E-Mail*: anne@globalchampionstour.com
Access Rights*: Admin² Consult³
Events⁴: CSI5*

FEI ID¹: 10095461
Name*: Asendorf
First Name*: Susanne
E-Mail*: asendorf@sasportservice.de
Access Rights*: Admin² Consult³
Events⁴: CSI5* + CSI2*

FEI ID: 10131996

Name: Arrieta Konyay

First Name: Alvaro

E-Mail: alvaroak@oxersport-com

Access Rights: X Consult

Events: CSI5* + CSI2*

FEI ID: 10053415

Name: Danese

First Name: Marco

E-Mail: marco@globalchampionstour.com

Access Rights: X Consult

Events: CSI5* + CSI2*

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

*** Mandatory Fields**

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to results@fei.org, in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/jumping/results-forms>

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST